



Wigginton Parish Council

Village Hall, Chesham Road, Wigginton HP23 6EH
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To Councillors: Trena Axon (Vice Chair), Charles Maisey, Sharon O'Sullivan, Celia Pattison-Lora, Harriet Stillwell, Steve Walker (Chair) and Keith Western

Notice is hereby given that a meeting of Wigginton Parish Council will be held on Tuesday 19th September 2023 at 8 pm, Village Hall, Chesham Road, Wigginton, HP 23 6EH for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend.

Members of the public and press are allowed by legislation to attend this meeting.
Please note that meetings are recorded.

Gosia Turczyn

Gosia Turczyn
Clerk to the Parish Council
13.09.2023

Members requiring further information or clarification on items on this agenda are requested to enquire prior to the meeting.

AGENDA

23/44 Apologies.

To consider and accept apologies.

23/45 Interest and Dispensations.

To receive any declarations of interest for items on the agenda or requests for dispensation.

23/46 Public Participation (max 15 minutes).

Members of the public can raise matters of concern or queries.

23/47 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 18th July 2023 as a true and accurate record of proceedings.

23/48 Parish Website and Communications Strategy

If any update.

23/49 Reports to Council

- a) Clerk's report. Appendix 1
To note the report circulated prior to the meeting and approve training organised by HAPTC at a cost of £45.
- b) Warden's report. Appendix 2
To discuss matters arising from the report and approve expenditure if required.
- c) PCSO report.
Included in the Clerk's report.

23/50 Planning Matters

- a) Application (s):
 - 23/01860/FHA Single Storey Rear Extension The Orchard Hemp Lane Wigginton Tring Hertfordshire HP23 6HF
 - 23/01861/LBC Single Storey Rear Extension The Orchard Hemp Lane Wigginton Tring Hertfordshire HP23 6HF
 - 23/01951/OUT One detached dwelling and associated detached double garage Greenways Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB
 - 23/02146/CON Installation of new telegraph Pole Osborne Way Wigginton Tring Hertfordshire
- b) To consider and approve any Parish Council responses to any planning applications received during the period after which the agenda was published. List of planning applications relevant to Wigginton Parish can be found at www.dacorum.gov.uk
- c) Decision(s) issued by Dacorum Borough Council:
 - 23/01212/FHA 8 Chiltern Hills Close, Aldbury, Tring, Hertfordshire, HP23 5FW, First floor side extension and conversion of existing garage to habitable accommodation. Granted
 - 23/00939/FHA Hunters Quay, Hemp Lane, Wigginton, Tring, Hertfordshire, HP23 6HF, Construction of Gazebo and Log Store Granted
 - 22/03698/FUL Shambles, 240 - 241 Clayhill, Wigginton Bottom, Wigginton, Tring, Hertfordshire, HP23 6HR, Demolition of existing shed and change of use of agricultural land to the northeast of the dwelling to residential use, to form an extension to the existing residential garden. Construction of new stable building with yard area and associated stone path access. Granted
 - 23/01602/FHA 2 Red Cottages, Chesham Road, Wigginton, Tring, Hertfordshire, HP23 6EH, Installation of an Air Source Heat Pump (MCS 020) Granted
 - 23/01626/FHA Copper Beech, 12 Fox Close, Wigginton, Tring, Hertfordshire, HP23 6ED, Part two storey, part single storey rear and front extensions. Granted

- 23/01568/LDP Treetops, Hemp Lane, Wigginton, Tring, Hertfordshire, HP23 6HE, Alterations to existing outbuilding, including new access door, two windows and conversion of existing garage into a gym. Refused

23/51 Community Projects and Events.

- a) The Big Picnic event will be held on 23rd September 2023 at the Sports Field.
 - i) To approve a quote of £132 plus VAT from St John Ambulance for first aid cover.
 - ii) To approve the event risk assessment.
- b) Council to approve an expenditure for up to £500 to build a plinth for the Queen's Canopy plaque, the cost includes materials and labour.
- c) Wigginton Village Signs
 - i) To agree a proposal for a maintenance of the village signs.
 - ii) To approve an expenditure of £66 for materials to paint the signs.

23/52 Highways and Footpaths

- a) To agree on setting up a Speeding and Traffic working group to analyse the HCC's speed and volume survey data and to put forward a proposal to be approved by the Council.
- b) To discuss the footpath between the Fieldway and Common Field.
- c) To receive an update on footpath issues arising from the Chiltern Society Footpath monitor's report.

23/53 Village Hall - Appendix 3

- a) To approve a payment of £750 to the Village Hall as part of the Dacorum Borough Council's Concurrent Services grant.
- b) To review and confirm the arrangement for Wigginton Parish Council to continue as a Custodian Trustee of the Village Hall.

23/54 Berkhamsted Raiders – Appendix 4

- a) To review and approve the pitch hire agreement. Berkhamsted Raiders proposed fee for 2023/24 season is £1,080.
- b) To review and approve the pitch maintenance agreement for 2023/2024 season.

23/55 Finance - Appendix 5

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and monthly budget report.
- b) To pass resolution to authorise schedule of payments circulated prior to the meeting.
- c) To note receipt of income.
- d) To appoint Hertfordshire Internal Audit Service as an internal auditor for 2023/24 at a cost of £288.90 (letter of engagement was circulated prior to the meeting).
- c) Preliminary discussion on 2024-2025 budget.

23/56 Any other business not requiring formal decision.

Meeting close.

Next meeting will be held on the 17th October 2023 at 8 pm.